

KERR-TAR
WORKFORCE DEVELOPMENT BOARD/CONSORTIUM MEETING MINUTES
Tuesday, June 13, 2023
Kerr-Tar Council of Governments, Henderson, NC

WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS: Hal Muetzel, Fred Keller (by phone), Derrick Sims, Leo Kelly, Harry Mills, Monica Satterwhite, Barbara Buchanan (by phone), Allison Thomas, Michelle Burgess, Phillip Betts, Gordon Agingu, Rob Wiliford, Kelli London (by phone)

COG/LA STAFF: Lou Grillo, Sharon Thomas, Desiree Brooks, Deborah Cozart, and Diane Cox

SERVICE PROVIDERS: James Lanier, Helen Bradby

DWS STAFF: Jennifer Jones, Michelle Muir (by phone)

Welcome/Introduction of New Board Members & Meeting Call to Order – Hal Muetzel

Chairperson, Hal Muetzel, Chair, welcomed members and guests to meeting.

Approval of Consent Agenda – Hal Muetzel

- Motion was made and seconded to approve the consent agenda (March 14, 2023 Meeting Minutes and the Finance Report— YTD through May 2023). Motion carried.

Kerr-Tar WDB By-Laws Draft Changes & Adopt By-Laws:

The Workforce Development Directors meetings are held on the same day as the Kerr-Tar WDB meetings and many times, the meetings are an hour or more travel time.

Recommendation: to change in the By-Laws from the first Tuesday of the third month of each quarter to the 2nd Tuesday of the 3rd month of each quarter. First motion by Fred Keller and seconded by Phillip Betts. Motion carried.

Program & Performance Update - Deborah Cozart:

- Snapshot of the performance indicator goals for all WIOA programs between February and May to show the increase of accomplishments. All programs met their goals and some exceeded their goals.
- Adult Priority of Service – NC must spend at least 75% of funds for adults that fall into certain criteria (barriers to training). This goal was met (100%) so now providers may enroll those that do not fall in that area but have a need for training.

Business Services Update- Desiree Brooks:

Overview of Innovative Job Fair/Event Services:

- Several single employer events held for Marshalls, Hardees, Dartagnan, Plastic Ingenuity, MeelCorp, and Bandag
- Regional Job Fairs
 - Next regional job fair will possibly be in August.
- Business Services has a partnership with the Kerr-Tar Region Economic Developers and the local Chambers of Commerce. These partnerships help in to provide updates of new businesses and/or employment opportunities.
- On May 9, 2023, the Young Adult Hiring Event was at the Raleigh Outdoor Theater in Henderson, from 10:00 A.M. until 12:00 P.M.
 - Students from area school systems (Vance, Franklin, and Granville counties), Vance Charter School, and Henderson Collegiate attended.
 - Overall total in attendance – 149
- The Job seekers came to the career center and the employers provided job openings virtually to job seekers.
 - Ten employers and forty job seekers attended.
- Pruitt Lumber Company are closing two of their plants and it will affect 42 employees.

- Rapid Response held an information session on May 24, 2023. Twenty-three employees attended.
- Tomorrow, there will be a job fair for Pruitt employees. Nine employees will be coming to meet with employers. NCWorks mobile unit will be there also to offer computer access for employees to complete job applications, register in NCWorks and/or complete resumes.

Program Year 2023 Planning & Procurement Update – Lou Grillo:

- Reduction in funding for Adult and Dislocated Worker this program year.
 - Adult – EDSI – awarded \$400,000
 - Dislocated Worker – EDSI – awarded \$200,000
- Youth program has a small increase in funding for this program year.
 - Youth (out of school) – EDSI - \$300,000
 - Youth (in and out of school) VGCC - \$100,000
- There will be further reduction in funding amount for the lease of the building.

PY23 Local Area Plan Overview - Lou Grillo

[www.https:bit.ly/KTWDBPY23PLAN](https://bit.ly/KTWDBPY23PLAN) - Link to the Kerr-Tar WDB Plan overview.

Lou provided overview of the plan and that questions/comments were welcome.

- WIOA requires each Local Area WDB to develop and submit a comprehensive 4-year and in May 2020, we submitted our plan to NC Commerce and the Division of Workforce Solutions.
- A modification is submitted each year. This is based on the supporting of the 2020-2024 NC Unified State Plan.

***There being no further business, the meeting was adjourned.

The next meeting will be held on Tuesday, September 19 at 6:00 PM.

Respectfully Submitted by Kelly Hundley, Workforce Development Program Specialist